

July 19, 2023 – 9:30 am ZOOM

MINUTES OF THE

CHATSWORTH BUSINESS IMPROVEMENT DISTRICT, INC.

1. Pledge of Allegiance conducted by Nick.
2. Administrator's Report
 - a. We are up-to-date on all our forms we needed to submit to get our funding approved. We have invoiced \$398.52 left over from 2021 that Marian Gorman never processed because she hadn't filled out all our paperwork. We are finally receiving our 4th Quarter invoice of \$6,742.59 which was held up because Yurida from the City wanted to make sure that we closed out 2021. So we will be getting that check too.
 - b. Security payment has been brought current and we will be making another payment once we get the rest of our funds for 2021 and 2022.
 - c. RGR updated our Insurance and we got a refund for \$121.00 we overpaid which was deposited to the account.
 - d. We requested an update to our D&O Coverage with Chris Aubrey of State Farm which expires on the 20th of July.
 - e. Garbage can conversion to planters and Sky Valley will water. Nic will make sure that gets set.
 - f. BID is doing its annual canvass. We will merge that with the
3. Treasury Report (Julie)
4. **OLD BUSINESS**
 - a. Laura: Status on Business Outreach to consolidate stakeholder information. A lot of work has been done and Laura will submit hours for her shortly and we can get her paid. 87 phone numbers have been obtained. Some have emails. We want to go over what will be said.
 - b. Issue of people living in Commercial Space. Do they pay the Bid? Is there a way to get them out so we can have a business. As of June he had not paid.
 - c. Martina – Social Media Servicing & Web Servicing – Everything is up and running.
5. **NEW BUSINESS:**
 - a. RGR To look to see about people living in L J Ts & Accessories, 21756 Devonshire what can we do to remedy this situation. Loan Shark person. Illegal Activity living at the Property. File Complaint for Code Violation. Illegal habitation. Scary people coming to the back door. He is selling weed possibly. Laura saw a guy walking along back alley.

She opened her shop and two cars pulled up in front of her shop, points to the bag, walks away and gets in car no. two then he gets out and comes back then he gets out in car no. two with the brown bag. Then both Cars leave. He has also been held up at gun point. Nick will talk to LAPD people. Landlord claims that there was nothing in there growing. Maybe we should bring to Strain's attention. When Martina walks out the door he starts hiding.

- b. **Tried to do Scarecrow Contest between the businesses** – People tear them down. Martina will talk to John Lee about it. They have passport and QR Code but have to go up and down Devonshire. RGR in NEXT NEWSLETTER ANNOUNCING SCARECROW CONTEST 3 weeks leading into Halloween, Send out newsletter. Work on getting more email addresses. Print flyers for the contest. October 27, 2023. \$500 first place winner, 300 2nd place winner, 100 third place winner. 6 to 9 Celebration West End BID and Scarecrow announcement. Martina will create artwork. Find flyer Budget for marking is \$1500
- c. Laura needs to donate supplies to a printer. Nick will offline with Laura about printer that can do that.
- d. Add to the newsletter – Councilmember Lee has an Angel Fund - Interest free loan and pay back when you can through John Lee. Announce Add this to the newsletter. Ron Rubine Add to the Bid. That John Lee. Nick will make sure to give Ron Rubine number.

ADJOURNMENT – NICK moved to adjourn

Martina 2nd