

**November 15, 2023 – 9:30 am ZOOM**

**AGENDA OF THE**

**CHATSWORTH BUSINESS IMPROVEMENT DISTRICT, INC.**

1. Pledge of Allegiance.
2. Attendance: Nick, Renay, Laura, Todd, Julie, Ingrid
3. Administrator's Report (RGR)
  - a. STATUS OF 2023 Funds
  - b. STATUS OF 2024 Contract
    - i. Learning Steps
    - ii. First Cycle
  - c. ASK FOR PAYMENT 2024 for Admin
    - i. Julie Motion to pay Admin 500 a month starting 2024 – 2<sup>nd</sup> Nick. In favor.
  - d. Motion to add Todd Drootin & Ingrid Castro to the Bid Board. Moved by RGR, 2<sup>nd</sup> by Julie and approved.
  - e. VCC Contract Report – Nic gave report. He is cleaning up. Pick up trash that the city is not doing. We will continue the contract with VCC. Nic moves to continue contract. Julie brought up adding succulents to the containers. Julie 2<sup>nd</sup>. . . Approved.
  - f. Report as to the City Canvass of Businesses
  - g. 3<sup>rd</sup> Quarter Newsletter
    - i. To issue on November 16, 2023
  - h. 4<sup>th</sup> Quarter Newsletter
    - i. Drafted and will go out December 1, 2023
  - i. Fixing Status with Bank regarding Check Systems.
4. Treasury Report (Julie)
  - a. Fixing Status with Bank regarding Check Systems. Renay will work on it again.
5. **OLD BUSINESS**
  - a. New Bid Assistant will take care of gathering email information..
  - b. Nick: Street Vendors to enforce them to have permits. Pay sales tax to stay in business. Renay will talk to Lindsey Horvath about creating restrictions on non-food truck pop-ups. Off the Corridor. RGR TO send letter to De-Soto and one on Mason. Big Shopping Center. Get off our BID Property Strict Enforcement. No health Permit, hurting the businesses. Taking away from businesses. Do not belong on our Corridor. AND they don't pay BID ASSESSMENT.

- c. Status of Scarecrow Contest: Laura – Martina is tallying the vote. It was done on facebook Groups. She will let me know who the winners are and then we can award the contest rewards.
6. **NEW BUSINESS;**
- a. Election: December 1, 2023 – On Consent for five people.
    - i. Nick, Renay, Laura, Todd, Julie, Ingrid
    - ii. Add anyone else who wants to do it in December.
    - iii. Election will be in December.
  - b. December 10, 2023, is the Holiday Parade . . . put out sidewalk stuff.
- Nic Moves to Adjourn: 2<sup>nd</sup> Todd – Approved.